October 16, 2000

Shirley Tucker, Program Director Leadership Jackson P.O. Box 22548 Jackson, MS 39225-2548 *Via Facsimile*

Dear Ms. Tucker:

This is to inform you that I must be absent from 1:00-5:00 during Wednesday, October 18th's Leadership Jackson session on "History, Money, Human Resources and Materials."

I am Governor Musgrove's liaison to the Advisory Commission on the Mississippi State Flag and the Coat of Arms. The Commission is meeting at 1:30 on Wednesday, October 18. As I am the only support staff for the Commission, it is necessary for me to attend Wednesday's meeting. I have also made the arrangements for the Commission's public hearings on the flag issue, with the first being held Thursday, October 19, and the details of such hearings will be discussed at Wednesday's meeting. William Winter, Chairman of the Commission, has requested that I attend the Commission meeting if at all possible.

Please contact me if you require additional information. I will obtain the materials discussed from 1:00-5:00 on the 18th from you and will review them on my own, submitting any required work to you. Thank you for your assistance in this matter.

Sincerely,

Kelly L. Riley Policy Liaision